

Pre Paid Credit Cards

Purpose

Cara and Milestones are very excited to be able to perform transactions with the Pre Paid credit cards provide by the major credit card companies

Procedure

First and foremost, these are to be treated like credit cards, even though it may be have "Gift Card" printed on it.



Please note that the only Gift Card we accept are Cara Gift Cards.

PATT

If the guest is paying by **Pre Paid Credit**, select **Credit** on the PATT device.



Then swipe the card



If the request amount and tip exceed the value of the card, the transaction will be declined.

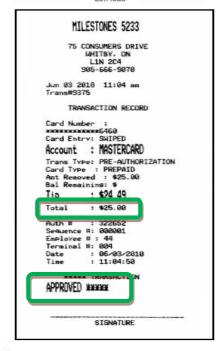




If the total request amount and tip do not exceed the balance on the card, then the transaction is approved, and a slip will print requiring a signature.

Please note that on the fine print of the card, a monthly service fee will be deducted. So, if the card has never been used, but is several months old the value of the card will be less than the guest may think.

When in doubt, there is an 800 number located on the back of the card that you can call to get a balance.





POS

If utilizing the POS, then after going to the **PAY** screen, key in the amount on the number pad

And then select CC Authorize





The swipe the card





If this is the total bill, then you can select **CC Finalize**



If it is not, and there is a second payment to be applied then complete that step prior to selecting **CC Finalize.**

If the second payment is a pre paid credit card, then again enter the amount on the number pad, and select **CC Authorize** then swipe the card.



MILESTONES 5233 75 CONSUMERS DRIVE L1N 2C4 905-666-9070 Jun 03 2010 01:33 pm Trans#9382 TRANSACTION RECORD Card Number : *********9349 Card Entry: SWIPED Account: AMERICAN EXPRESS
Trans Type: PRE-AUTHORIZATION
Card Type: PREPAID
Amt Removed: \$50.00 Bal Remaining: \$0.00 Auth # : 391080 Sequence #: 000001 Employee # : 65 Terminal #: 001 : 06/03/2010 : 13:33:47 **** TRANSACTION APPROVED ***** SIGNATURE

Once all the payment methods have been applied, then you can complete the transaction by selecting **CC Finalize**